



AUDIT AND RISK COMMITTEE - MINUTES

Minutes of the Audit and Risk Committee held virtually on Wednesday 10th May 2023 at 4pm

Trustees: Mr D Austin (Chair), Mrs S Flack, Mr J Dunn.

Also Present: Dr Blunden (Chief Executive), Mrs J Brinson (Director of Business and Finance), and Mrs B Couch (Head of CG).

Apologies: None

Item	Decision	Action
1.	Welcome, Introductions and Apologies The Chair welcomed all to the meeting – no apologies were received due to all committee members being in attendance.	
2.	Minutes of 29th November 2022 The Minutes of the meeting held on 29 th November 2022 were APPROVED as an accurate record of proceedings.	
3.	Matters arising <u>Harpur Trust v Brazel court case</u> Trustees were INFORMED there is currently no further update with regards to how this case will impact on the Trust. <u>Risk register</u> Trustees were INFORMED that the format for the risk register will be reviewed, the internal auditors are focussing on risk management this term. The outcome of this will be used to determine the format of the register going forward.	
4.	Update and review of TIAA internal Scrutiny Action Plan Trustees NOTED and APPROVED the action plan and progress towards the identified issues. Trustees CONGRATULATED the achievement of Cyber Essentials and expressed their THANKS to Martin Higgs for this work. Trustees DISCUSSED the need to ensure training and development is maintained across the Trust.	
5.	Risk Register Update Trustees NOTED that as discussed earlier in the meeting, the format is	

	<p>currently under review.</p> <p>Trustees ASKED for 3.2 to be updated to 34 schools</p> <p>Trustees were INFORMED that:</p> <p>4.1 – a whole Trust approach to using CPOMs will enable a consistent approach allowing whole Trust monitoring</p> <p>4.8 – exclusions and suspensions – internal alternative provision is currently being looked into</p> <p>Trustees QUESTIONED whether the risk to the Trust has increased with regards to succession planning. Recruitment is an ongoing issue at all levels across the Trust – item 3.3 will be amended to ensure this is reflected.</p> <p>Trustees DISCUSSED whether 5.1 Covid risk should be a lower risk area now that the pandemic has ended. This item will be amended to a more generic pandemic risk.</p>	<p>CEO</p> <p>CEO</p> <p>CEO</p>
6.	<p>Review of Pupil Numbers on Spring Census 2023</p> <p>Trustees REVIEWED and APPROVED the pupil census figures for Spring 2023.</p> <p>Trustees NOTED the patterns in pupil numbers and DISCUSSED the benefit of nursery provision and would welcome a report to the full board on our nursery provision generally, the numbers and what provision is like.</p>	<p>CEO</p>
7.	<p>Any other business</p> <p>None.</p>	
8.	<p>Date of next meeting</p> <p>Monday 3rd July 2023 at 4pm on Microsoft Teams.</p>	